

AFEC Expression of Interest Questionnaire

Accreditation Framework

The AFEC accreditation framework consists of the following stages:



Step 1: Expression of Interest Questionnaire;

On receipt of the Questionnaire and application fee the WAoS shall review the application. The Centre may be asked to provide further details in relation to their application and the WAoS shall determine whether to proceed with a site visit.

Step 2: Initial Assessment & Accreditation Visit;

WAoS will conduct an initial assessment of the response and a conference call with the relevant school / institution. Given the school / institution meets or commits to meet the criteria specified by WAoS in the questionnaire, an onsite visit shall be coordinated with a WAoS assessor. Travel and accommodation must be supported by the institution based on the WAoS travel policy and an assessment fee.

Step 3: Appointment of Accreditation and Professional Development;

Subject to a successful site visit the Centre shall be accredited as a WAoS Athlete Friendly Education Centre and licenced to use the AFEC mark for a period of five years. Within the first twelve months of certification the Centre must have at least one appropriate member of staff complete the WAoS 'Athlete Friendly' professional development programme to become WAoS Certified. The professional development programme will be conducted either remotely or in person, as determined by WAoS. The Centre will be required to enter into a WAoS licence agreement for use of the mark and commit to professional development programmes.

Step 4: Reaccreditation;

At the conclusion of the Initial Term (five years) the school / institution must complete the reaccreditation process and the programme coordinator must undertake a refresher programme provided by the Academy. Upon successful completion of the reaccreditation process the school / institution will receive a further five year accreditation. The school / institution will be required to cover the cost of a site visit (where undertaken) based on the WAoS travel policy and the professional development costs of the programme coordinator.

Expression of Interest Questionnaire

The purpose of the Expression of Interest (EOI) Questionnaire is to provide appropriate and specific information about the Centre to the World Academy of Sport (W AoS) of its suitability to be accepted as a W AoS Athlete Friendly Education Centre. The questionnaire asks detailed questions that will be further explored and discussed in the site visit. It should be noted that not every Centre will be able to provide information for every question below and where there are areas missing or the Centre cannot demonstrate certain criteria, further discussion may be held prior to agreeing to the next stage or during the site visit. The Centre may then have a process / action plan to develop this area within a given time period. Information may be provided in the spaces below and in a separate document. It is at the discretion of the W AoS to progress to a site visit.

Section 1; School Details

Name of the School	
School Campus address	
School registered address (if different to the school campus address)	
School Website School Social Media Channels	
School Contact for AFEC Accreditation (Include Name, Contact Number and Email address)	
School VAT / TVA / GST Number (if applicable)	
Email for Invoices	
Name and Email of School Contact Authorised to sign AFEC Agreement	
EOI Submission Date	

Section 2; School / Institution Information

This section is to provide a broad background of the Centre and the operation of the sport programme. Please provide any additional information you feel appropriate in order to provide a clear background of how sport programmes operate within the Centres' community and how student athletes participate in sport programmes. For example; a specific student-athlete policy, any agreements between the Centre with external sport organisations etc...

Number of students attending the school	
Number of students recognised as high performing athletes	
Is the school currently recognised as a specialised 'sport school' within the country/territory. If yes, please elaborate	
Does the school specialise in any specific sports?	
Do student athletes have to compete in school sport competition structures? (Please attach a copy of the school sports handbook/programme)	
Do student athletes participate in external sport programmes (i.e. with external clubs or national programmes)? (List these programmes and confirm how many athletes are involved in each programme)	
Describe how sport is viewed strategically across your organisation.	
Please provide in addition to the EOI a copy of the organisational structure of your school	

Section 3: Education Curriculum and Integration

What challenges does the school currently face in providing its curriculum to student athletes and how does it address these challenges?	
How does the school (and teachers) currently adapt school curriculum to fit with student athlete's training, travel and completion schedule? (Provide an example of a student-athlete timetable and also provide a list of the academic support currently provided to students-athletes and/or the general student population)	
What overall performance scores does the school achieve locally/nationally and also within its academic community. Please provide both academic and broader quality results.	

Section 4: Facilities

What sport facilities does the school have / have access to and to what standard?	
How do students access sport facilities if they are not located on the school estate?	
Does the school provide any additional sport support services (such as sport science, nutrition, etc)? Please elaborate.	
If student athletes are provided boarding accommodations please provide details of the nature of such accommodation. (Provide a copy of the boarding school handbook)	

Section 5: Human Resources and Connections

What support is provided to student athletes to assist in their academic and athletic development? How does this fit within the overall staff structure?	
What are the specialised qualifications of staff that provide support to student athletes? (For example, apart from qualified teachers, does the school have specific sport support staff on-site or as regular visitors to support student-athletes such as nutritionists, doctors, physiotherapists or strength and conditioning trainers?)	
Are there communication channels available to the broader sporting community which may include coaches (internal and external), sport clubs, regional or national sport programmes, etc? Please elaborate	

Section 6: Pastoral Care and Lifestyle Management

Is there a policy in place which seeks to support student athletes in any way? (Please supply a copy of this policy where the school does not have a policy, please supply the schools pastoral care policy)	
What communication is provided between the school (teachers/sport coordinators) and parents of student athletes? (Provide details on how this operates either as a process or as a diagram and confirm if this is ad-hoc or structured)	
How does the school communicate with the broader sport community where the student athlete is in external sport programme(s), i.e. national squad/team	
Please describe or provide a diagram of the structure for how support is provided to the student-athletes and how communication between teachers, coaches and parents is managed. Consider if this is formalised or a non-formalised structure in the centre.	

Along with the EOI questionnaire, please attach (if available) the following information:

- ☐ Copy of current student-athlete policy
- ☐ Provision of currently school staff organisational structure
- ☐ Provision of an example of a student-athlete programme / plan over 12 months, showing how the school has supported the athlete in their school and sport commitments.
- ☐ Provision of the child protection policy or evident that the school is working positively in safeguarding its students.
- ☐ Details of how communication works between the school and student-athletes at the moment (Description or a diagram)
- ☐ Provide a copy of the school sports handbook/programme.

Following receipt of the EOI and other documentation, in preparation for an Assessment Visit or following the Assessment Visit, the school may also be required to send further information/documents.

If you have any queries in relation to the Questionnaire, please feel free to contact Steven Potts at the World Academy of Sport spotts@worldacademysport.com